



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Real Estate

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JB PRITZKER
Governor

MARIO TRETO, JR.
Acting Secretary

LAURIE MURPHY
Acting Director

Illinois Department of Financial & Professional Regulation Division of Real Estate Real Estate Appraisal Administration and Disciplinary Board ("The Real Estate Appraisal Board")

Open Minutes

Date: February 8, 2022

Call to Order: 10:04 a.m. – Patricia McGarr – Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE) Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Douglas Anderson, Sara Chambers, Gail Lissner, Cecelia Marlow, Patricia McGarr, Katie McNally, Jonathan Michie, Mike Morris, Ken Mrozek, Brian Weaver (Non-Voting)

Board Member Not Present: John McMahan

Staff Members Present: Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Hector Rodriguez – Chief of Investigations, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Lawrence Barrett, Jenna Biver, Jim Blaydes, Craig Capilla, Scott Dibiasio, David Hundrieser, Lee Lansford, Herbert Meyer, Terry Pope, Chris Posey, TJ McCarthy, John Satter, Timothy Shaw, Maureen Sweeney, Danny Wiley, Edward Williams

	Discussion	Action
Call to Order	<p>Chairperson Patricia McGarr called the meeting to order and read a mandatory statement regarding the Open Meetings Act.</p> <p><i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken: Douglas Anderson - present Sara Chambers – present Gail Lissner – present Cecelia Marlow -present Patricia McGarr – present Katie McNally – present Jonathan Michie - present Mike Morris - present Ken Mrozek – present</p>	The meeting was called to order at 10:04 a.m.
Review and Approval of Board Minutes	The Board reviewed the Open Minutes from the January 11, 2022, Appraisal Board meeting.	

	<p>Roll Call Vote Taken: Douglas Anderson - yes Sara Chambers – yes Gail Lissner – yes Cecelia Marlow - yes Patricia McGarr – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes</p>	<p>A motion was made by Mrozek and seconded by Lissner to approve the Open Minutes as presented from the January 11, 2022, Appraisal Board meeting. The motion carried by roll call vote.</p>
<p>Public Comments</p>	<p>Herb Meyer, immediate past president of ICAP, asked several questions regarding the hybrid appraisal issue.</p> <p>Chris Posey discussed the risk to appraisers with regard to hybrid appraisals.</p>	
<p>Licensing and Education Report</p>	<p>The License Report for activity conducted in January 2022 was presented and discussed. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed thanked Mary Crocker for her hard work. Mr. Reed also said a new office coordinator has been hired in the Division of Real Estate.</p> <p>Mary Crocker mentioned, since the last Board meeting, the following have been approved: 4 Education Courses, 2 log audits, 0 Out of State CE request, 0 Non-Student Activity 7 Endorsement Applications 5 Application Reviews</p> <p>Brian Weaver explained that we handle live stream courses the same as classroom courses now.</p>	

Investigations Report	<p>The 2022 Investigations Report through the month of January 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p>	
Prosecutions Report	<p>The 2022 Prosecutions Report through the month of January 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p>	
Formal Hearing Schedule	<p>There is an in-person Formal Hearing scheduled for February 9, 2022.</p>	
Education Course Approval	<p>Roll Call Vote Taken: Douglas Anderson - yes Sara Chambers – yes Gail Lissner – yes Cecelia Marlow - yes Patricia McGarr – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes</p> <p>Courses reviewed and approved by Doug Anderson:</p> <p>Appraisal Institute (CE) Measure it Right-Using the ANSIZ765-2021 Standard for Resident Online</p> <p>Iowa Chapter of the Appraisal Institute (CE) Getting it Right from the Start: A Workout Plan for Scope of Work, 7 hours</p> <p>Iowa Chapter of the Appraisal Institute (CE) The Cost Approach: Unnecessary or Vital to a Heathy Practice, 7 hours</p>	<p>A motion was made by Lissner and seconded by Morris to recommend approval of the four Appraisal education courses reviewed by a Board member and presented by Mary Crocker. The motion carried by roll call vote.</p>

	Iowa Chapter of the Appraisal Institute (CE) Complex Litigation Appraisal Case Studies, 7 hours	
Old Business	Adrienne Levatino explained the Appraisal Act was provided to the Board on SharePoint to show the Board how the Act was revised and effective January 1, 2022.	
New Business	There was extensive discussion concerning hybrid appraisals.	
Motion to go into Closed Session	Roll Call Vote Taken: Douglas Anderson - yes Sara Chambers – yes Gail Lissner – yes Cecelia Marlow - yes Patricia McGarr – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes	A motion was made by Lissner and seconded by Michie to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 11:01 a.m. The motion carried by roll call vote.
Closed Session:	The January 11, 2022, closed minutes were reviewed by the Board. The Board deliberated on pending enforcement actions.	
Motion to go into Open Session	Roll Call Vote Taken: Douglas Anderson - yes Sara Chambers – yes Gail Lissner – yes Cecelia Marlow - yes Patricia McGarr – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes	A motion was made by Mrozek and seconded by McNally to go into Open Session at 12:13 p.m. The motion carried by roll call vote.

**Approval of
January 11, 2022,
Closed Minutes**

Roll Call Vote Taken:
Douglas Anderson - present
Sara Chambers – present
Gail Lissner – present
Cecelia Marlow -present
Patricia McGarr – present
Katie McNally – present
Jonathan Michie - yes
Mike Morris - present
Ken Mrozek – present

A motion was made by Morris and seconded by Chambers to approve the Appraisal Board Closed Minutes from January 11, 2022. The motion carried by roll call vote.

Roll Call Vote Taken:
Douglas Anderson - present
Sara Chambers – present
Gail Lissner – present
Cecelia Marlow -present
Patricia McGarr – present
Katie McNally – present
Jonathan Michie - present
Mike Morris - present
Ken Mrozek – present

A motion was made by Lissner seconded by Mrozek to ratify the Board’s actions taken in Closed Session which includes Mike Morris authorizing his electronic signature on the orders presented in Closed Session. The motion carried by roll call vote.

Recommendations

There were no cases for deliberation.

**The Board signed
no Findings of
Fact, Conclusions
of Law and
Recommendation
to the Director**

Orders

2 Consent Order were reviewed and discussed in Closed Session.

The Board signed one Consent Order.
The Board did not sign 1 Consent Order.

3 Consent to Administrative Supervision Orders were reviewed and discussed in Closed Session.

The Board signed 3 Consent to Administrative Supervision Orders.

	<p>The Board received a report of the final actions by the Director of the following Consent Order previously signed by the Board: 2020-05853 David Moore</p>	
<p>Adjournment</p>	<p>Roll Call Vote Taken: Douglas Anderson - present Sara Chambers – present Gail Lissner – present Cecelia Marlow -present Patricia McGarr – present Katie McNally – present Mike Morris - present Ken Mrozek – present</p> <p>The next meeting is scheduled for March 8, 2022.</p>	<p>A motion was made by Lissner and seconded by Michie to adjourn the meeting at 12:18 p.m. The motion carried by roll call vote.</p>

Licensing Report

Prepared by Jeremy N Reed

January 2022

Filtered By

- Board = APPRAISAL
- START DATE = 01/01/2022
- END DATE = 01/31/2022

2/3/2022 at 9:55:57 AM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	7	4	0	17	1,295
555	Licensed Appraiser Education Provider	0	0	0	0	0	20
556	Certified Residential Real Estate Appraiser	0	5	5	0	7	1,777
557	Associate Real Estate Trainee Appraiser	1	17	23	0	2	336
558	Appraisal Management Company	0	0	0	0	0	160
572	Temporary Practice Real Estate Appraiser	0	5	6	0	0	43
573	Licensed Appraiser Pre-Lic Course	0	3	0	0	0	117
575	Licensed Appraiser CE Course	0	2	4	0	0	385
Totals		1	39	42	0	26	4,133

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	1	1	100.0%	0	0.0%	0	0.0%	1
Repeater	1	0	0.0%	1	100.0%	0	0.0%	1
Total	2	1	50.0%	1	50.0%	0	0.0%	2

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	4	3	75.0%	1	25.0%	1	20.0%	5
Total	4	3	75.0%	1	25.0%	1	20.0%	5

